



**NORTHCHURCH PARISH
COUNCIL**

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**NORTHCHURCH PARISH COUNCIL MEETING
TO BE HELD ON
MONDAY 17th October 2022 AT 7.00 pm AT
SOCIAL CENTRE, BELL LANE, NORTHCHURCH, HP4 3RD**

To Councillors:

Jon Clarke

Chair

Mark Somervail

Vice Chair

Beryl Edwards

Neil Pocock

Gordon Godfrey

Sue Rees

Lara Pringle

Michela Capozzi

Dear Councillors

You are hereby summoned to attend a meeting of Northchurch Parish Council on Monday 17th October 2022 at 7.00 pm for the purpose of transacting the following business.

Usha Kilich

Proper Officer

Dated 12th October 2022

AGENDA

40/22 APOLOGIES FOR ABSENCE

To receive apologies for absence

41/22 DECLARATIONS OF INTEREST

To declare an interest linked to any item on the agenda

42/22 Public Participation allowed 15 minutes

43/22 MINUTES

- a. To approve the minutes of the meeting of 5th September 2022.
- b. Matters arising from previous meetings that are not included as an agenda item below
Further to item 36/22 a. in the minutes of 5th September 2022, the Clerk will be arranging a zoom meeting for later in October for all councillors to attend a briefing of the contents of the EMR presentation so they have time to consider the proposals and come to the formal EMR FC meeting in November with comments and thoughts.

44/22 REPORT FROM BOROUGH/COUNTY COUNCILLORS

To receive a report from Borough/County Councillors

45/22 CHAIRMAN'S REPORT

- a. Berkhamsted Citizens Newsletter October 2022
- b. Dacorum Environmental Forum Minutes 15/09/22
- c. Rialtas (finance software) has been sold off
- d. Street lights have been adopted by Herts County Council, before an invoice is submitted they are carrying out "snagging" work
- e. Upper site allotment gate code changed from 30th September 2022

46/22 F&GP COMMITTEES RECOMMENDATION

There were no recommendations from F&GP due to the meeting being cancelled.

47/22 CLERKS REPORT

- a. HAPTC training on Councillor Safety on Webinar
- b. HAPTC training on Scribe (Finance Software)

48/22 FINANCIAL MATTERS

1. To review Year to Date Summary Report, Bank Reconciliation, and Management Accounts for September 2022.
2. Cllr Capozzi proposes to award £600 to Northchurch United Charity following their annual application for food bank.
3. Cllr Capozzi proposes the approval of a maximum budget of £150 to repair the torn graphic on the skate ramp and provide a protective cover.

4. Cllr Capozzi proposes to approve the £250 donation request for the British Telecom high-speed fibre survey on Lyme Avenue.
5. Cllr Capozzi proposes to approve a quote to lift the crown of Lime in the car park of Northchurch Rec to approx. 9ft from the ground, quote circulated on 30th July 2022.
6. Cllr Capozzi proposes to approve a quote to reduce the height of the conifers on the rec ground, the quote was circulated on 16th September 2022.
7. Cllr Capozzi proposes to approve Risk Assessment for NPC.
8. Cllr Capozzi proposes to approve the quote for the grass mats and mesh circulated on 2nd September 2022.
9. Cllr Clarke proposes to award £1,600, to Bulborne Enhancement Study. Previously approved £5k, with new information available, NPC has decided to award 5% of the Precept, (Berkhamsted Town Council is awarding 5% of their Precept which is £15,000).

49/22 FUTURE AGENDA ITEMS

50/22 The next meeting will be held on 28th November 2022 at 7.00 pm Social Centre Bell Lane Northchurch HP4 3 RD